

**THE PUNJAB HIGHWAYS DEPARTMENT LAND
ACQUISITION AND CONTROL OFFICE SERVICE RULES,
1988**

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Service and General Administration Department

The 17th March, 1988

NOTIFICATION

No. SOR-III-1-25/81.- In exercise of the powers conferred upon him by Section 23 of the Punjab Civil Servants Act, 1974, Governor of the Punjab is pleased to make the following rules namely: -

THE PUNJAB HIGHWAYS DEPARTMENT LAND ACQUISITION AND CONTROL OFFICE SERVICE RULES, 1988.

1. These Rules may be called the Punjab Highways Department Land Acquisition and Control Office Service Rules, 1988.

2. They shall come into force at once.

3. The method of recruitment, minimum qualifications, age limit and other matters related thereto for the posts shall be as given in the schedule annexed.

4. The following rules are hereby replaced: -

The West Pakistan Buildings and Roads Department (Land Acquisition Control) Subordinate Service Rules, 1963.

**BY ORDER OF THE GOVERNOR OF THE PUNJAB
ADDITIONAL CHIEF SECRETARY**

SCHEDULE

Name of Department	Functional Unit	Name of the Post	Appointing Authority	Qualification For Appointment By		Method of recruitment	Age for Initial Recruitment		Examination /Training other conditions required for confirmation
				Initial Recruitment/ transfer	Promotion		Min. Yrs.	Max. Yrs.	
1	2	3	4	5	6	7	8	9	10
¹ [Communications & Works Department	Land Acquisition and Control Wing	Land Acquisition / Senior Land Control Officer	Administrative Secretary.	-	Graduation (second division) from a recognized University with three years service as Land Control Officer.-	50% by promotion from amongst theland Control Officers; and 50% by posting of Tehsildars from the Board of Revenue, Punjab.	-	-	-]
		Senior Land Control Officer	-do-	-	-	By promotion from amongst Land Control Officers.	-	-	-
		Land Control Officer	Director (Admn.) concerned	-	-	By promotion from amongst Assistant Land Control Officers.	-	-	-
		Assistant	-do-	Intermediate	-	i) 50% by	18	25	

¹ Subs. Vide Notification No. SOR-III(S&GAD)1-24/2008, dated 25.05.2011

		Land Control Officer				initial recruitment. ii) 50% by promotion on seniority-cum-fitness basis from amongst Supervisors / Head Clerks with 5 years' service as such.			
		Supervisor	-do-	-	-	By promotion from amongst Land Control Clerks.	--	--	
		Head Clerk	-do-	-	-	By promotion on the basis of seniority cum fitness from Accounts Clerks with 5 years' service.	-	-	-
		Accounts Clerk.	Director (Admn.) concerned	I-Com from a recognized Board of Technical Education.	-	By promotion on the basis of seniority-cum-fitness from Junior Clerks in the functional unit with at least 3 years' service as such. If none is available for promotion then by initial recruitment.	18	25	-
		Junior Clerk / Reader Clerk.	-do-	i) Matric. ii) Typing speed in English at 25 words per minute. Note:- preference shall be given to	-	By initial recruitment	18	25	-

				those who know Urdu Typing at a speed of 25 w.p.m.					
		Land Control Clerk.	-do-	i) Matric. ii) Patwar Examination conducted by the Board of Revenue Punjab.	-do-	-do-	18	25	-
		Stenographer	-do-	i) Intermediate or equivalent qualifications. ii) A speed of 90 W.P.M. in English Shorthand and 40 W.P.M in English Typing. Note:- Preference shall be given to those who know Urdu Shorthand/ Typing at a speed of 60/25 W.P.M respectively.	-do-	-do-	18	25	-
		Draftsman.	-do-	i) Matric. ii) 2 or 3 years Diploma of Associate Engineer (Civil) or Draftsmanship from Government	-	i. 80% initial recruitment. ii. 20% by promotion on basis of seniority-cum-fitness from Tracers who are Matriculates.	18	25	-

				Polytechnical Institute.					
		Tracer	Director (Admn.) concerned.	Matriculation with additional qualifications of Tracers Course of 6 months duration OR Draftsman's Course of at least 9 months duration.	-	By initial recruitment.	18	25	-
		Head Surveyor.	-do-	-	-	By promotion on the basis of seniority-cum-fitness from surveyors with 5 years' service as much.	-	-	-
		Surveyor	-do-	i) Matric. ii) Certificate of passing One year Surveyorship examination from a Government Polytechnic Institute.	-	By initial recruitment	18	25	-
		Moharir	-do-	i) Matric; and ii) Passed Patwar examination/ Class. OR Middle Pass; and Passed Patwar's Class with 2 years'	-	-do-	18	25	-

				experience.					
		Naib Qasid	-do-	Literate.	-	-do-	18	30	-
		Chowkidar	-do-	-	-	-do-	20	40	-
		Sanitary Worker	-do-	-	-	-do-	18	35	-
		Barkandaz	-do-	-	-	-do-	18	35	-