



**GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)**

Dated Lahore, the 29th October, 2014

NOTIFICATION

No.SOR-III(S&GAD)1-20/96(P). In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), Governor of the Punjab is pleased to make the following rules:

1. Short title and commencement.- (1) These rules may be cited as the Punjab Higher Education Department (College Libraries General Cadre) Service Rules 2014.

(2) They shall come into force at once.

2. Method of recruitment.- The method of recruitment, minimum qualification, age limit and other incidental matters for the posts of the functional unit shall be such as given in the Schedule-I & II appended to these rules.

3. Repeal.- The Punjab Education Department, College Library Service, General Cadre (Male/Female) Recruitment Rules, 1997 are hereby repealed.

**SECRETARY (REGULATIONS)
S&GAD**

No.SOR-111(S&GAD)1-20/96(P).

Dated Lahore, the 6th November, 2014

SCHEDULE-I

Name of Department	Functional Unit	Name of Post With Basic Pay Scale	Appointing Authority	Minimum Qualification for Appointment		Method of Recruitment	Age for Initial Recruitment		Examination/Training and other conditions required for confirmation
				Initial Recruitment	Promotion		Min.	Max.	
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
Higher Education Department	College Library Service (Male)	1. Chief Librarian (BS-20)	Chief Minister	(i) Ph.D. in Library Science or Library and Information Science ¹ [or Information Management] from a recognized University with 12 years' professional experience in the relevant field in a national or international Organization; and (ii) six research publications as principal author published in a standard journal recognized by Higher Education Commission.	-	By promotion on the basis of selection on merit from amongst Deputy Chief Librarians (BS-19) in the functional unit having 17 years' service against posts in BS-17 and above or if appointed by initial recruitment in BS-18 then 12 years' service against posts in BS-18 and above or if appointed by initial recruitment in BS-19 then 5 years' service in BS-19. If none is available for promotion then by initial recruitment.	35	48	As may be prescribed by the Government.
-do-	-do-	2. Deputy Chief Librarian	Chief Minister	(i) Ph.D. in Library Science or Library and Information	-	i) 30% by initial recruitment; and ii) 70 % by promotion on the basis of	32	45	-do-

¹ Ins. by Notification No.SOR-III(S&GAD)1-20/90(P), dated: 27th November, 2017, published in the Punjab Gazette (Extraordinary) (165 of 2017), dated: December 20, 2017, pp. 4175-4176.

		(BS-19)		<p>Science ²[or Information Management] from a recognized University with 9 years' professional experience in the relevant field in a national or international Organization; and</p> <p>(ii) four research publications as principal author published in a standard journal recognized by Higher Education Commission.</p> <p>If none is available with the above qualification then from amongst candidates having the following qualifications and experience:</p>		<p>selection on merit from amongst Senior Librarians (BS-18) in the functional unit having 12 years' service against posts in BS-17 and above or if appointed by initial recruitment in BS-18 then 7 years' service in BS-18.</p>			
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² Ins. by Notification No.SOR-III(S&GAD)1-20/90(P), dated: 27th November, 2017, published in the Punjab Gazette (Extraordinary) (165 of 2017), dated: December 20, 2017, pp. 4175-4176.

				<p>(i) M.Phil. in Library Science or Library and Information Science ³[or Information Management] from a recognized University with 9 years' professional experience in the relevant field in a national or international Organization; and</p> <p>(ii) four research publications as principal author published in a standard journal recognized by Higher Education Commission.</p>					
-do-	-do-	3. Senior Librarian (BS-18)	Administrative Secretary	<p>(i) Ph.D. in Library Science or Library and Information Science ⁴[or Information</p>	-	<p>i) 25% by initial recruitment; and ii) 75% by promotion on the basis of seniority –cum-fitness from</p>	25	35	-do-

³ Ins. by Notification No.SOR-III(S&GAD)1-20/90(P), dated: 27th November, 2017, published in the Punjab Gazette (Extraordinary) (165 of 2017), dated: December 20, 2017, pp. 4175-4176.

⁴ *ibid.*

				<p>Management] from a recognized University with 2 years' professional experience in the relevant field in a national or international Organization;</p> <p>(ii) M.Phil.. in Library Science or Library and Information Science ⁵[or Information Management] from a recognized University with 5 years professional experience in the relevant field in a national or international Organization; or</p> <p>(iii) Master's degree in Library Science or Library and Information Science ⁶[or Information Management]</p>		<p>amongst the Librarians (BS-17) in the functional unit having 5 years' service as such.</p>			
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⁵ Ins. by Notification No.SOR-III(S&GAD)1-20/90(P), dated: 27th November, 2017, published in the Punjab Gazette (Extraordinary) (165 of 2017), dated: December 20, 2017, pp. 4175-4176.

⁶ *ibid.*

				from a recognized University with 7 years' experience as Librarian in an Institution recognized by the Government.					
-do-	-do-	4. Librarian (BS-17)	Administrative Secretary	Master's degree (second division) in Library Science or Library and Information Science ⁷ [or Information Management] from a recognized University.	-	By initial recruitment.	21	28	-do-

⁷ Ins. by Notification No.SOR-III(S&GAD)1-20/90(P), dated: 27th November, 2017, published in the Punjab Gazette (Extraordinary) (165 of 2017), dated: December 20, 2017, pp. 4175-4176.

SCHEDULE-II

Name of Department	Functional Unit	Name of Post With Basic Pay Scale	Appointing Authority	Minimum Qualification for Appointment		Method of Recruitment	Age for Initial Recruitment		Examination/ Training and other conditions required for confirmation
				Initial Recruitment	Promotion		Min.	Max.	
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
Higher Education Department	College Library Service (Female)	Chief Librarian (BS-20)	Chief Minister	(i) Ph.D. in Library Science or Library and Information Science ⁸ [or Information Management] from a recognized University with 12 years' professional experience in the relevant field in a national or international Organization; and (ii) six research publications as principal author published in a standard journal recognized by Higher Education Commission.	-	By promotion on the basis of selection on merit from amongst Deputy Chief Librarians (BS-19) in the functional unit having 17 years' service against posts in BS-17 and above or if appointed by initial recruitment in BS-18 then 12 years' service against posts in BS-18 and above or if appointed by initial recruitment in BS-19 then 5 years' service in BS-19. If none is available for promotion then by initial recruitment.	35	48	As may be prescribed by the Government.

⁸ Ins. by Notification No.SOR-III(S&GAD)1-20/90(P), dated: 27th November, 2017, published in the Punjab Gazette (Extraordinary) (165 of 2017), dated: December 20, 2017, pp. 4175-4176.

-do-	-do-	Deputy Chief Librarian (BS-19)	Chief Minister	<p>(iii) Ph.D. in Library Science or Library and Information Science ⁹[or Information Management] from a recognized University with 9 years' professional experience in the relevant field in a national or international Organization; and</p> <p>(iv) four research publications as principal author published in a standard journal recognized by Higher Education Commission.</p> <p>If none is available with the above qualification then from amongst candidates having the following qualifications and experience:</p> <p>(i) M.Phil. in Library Science or Library and Information Science ¹⁰[or Information Management] from a recognized University with 11 years' professional experience in the relevant field in a national or international</p>	-	<p>i) 30% by initial recruitment; and</p> <p>ii) 70 % by promotion on the basis of selection on merit from amongst Senior Librarians (BS-18) in the functional unit having 12 years' service against posts in BS-17 and above or if appointed by initial recruitment in BS-18 then 7 years' service in BS-18.</p>	32	45	-do-
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⁹ Ins. by Notification No.SOR-III(S&GAD)1-20/90(P), dated: 27th November, 2017, published in the Punjab Gazette (Extraordinary) (165 of 2017), dated: December 20, 2017, pp. 4175-4176.

¹⁰ *Ibid.*

				Organization; and (ii) four research publications as principal author published in a standard journal recognized by Higher Education Commission.					
-do-	-do-	3. Senior Librarian (BS-18)	Administrative Secretary	(i) Ph.D. in Library Science or Library and Information Science ¹¹ [or Information Management] from a recognized University with 2 years' professional experience in the relevant field in a national or international Organization; (ii) M.Phil. in Library Science or Library and Information Science ¹² [or Information Management] from a recognized University with 5 years professional experience in the relevant field in a national or international Organization; or (iii) Master's degree in Library Science or Library and Information Science from a recognized University with 7 years' experience as Librarian in an Institution recognized	-	i) 25% by initial recruitment; and ii) 75% by promotion on the basis of seniority-cum-fitness from amongst the Librarians (BS-17) in the functional unit having 5 years' service as such.	25	35	-do-

¹¹ Ins. by Notification No.SOR-III(S&GAD)1-20/90(P), dated: 27th November, 2017, published in the Punjab Gazette (Extraordinary) (165 of 2017), dated: December 20, 2017, pp. 4175-4176.

¹² *Ibid.*

				by the Government.					
-do-	-do-	4. Librarian (BS-17)	Administrative Secretary	Master's degree (second division) in Library Science or Library and Information Science ¹³ [or Information Management] from a recognized University	-	By initial recruitment.	21	28	-do-

¹³ Ins. by Notification No.SOR-III(S&GAD)1-20/90(P), dated: 27th November, 2017, published in the Punjab Gazette (Extraordinary) (165 of 2017), dated: December 20, 2017, pp. 4175-4176.