GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)

Dated Lahore, the 24th April, 2012

NOTIFICATION

No. SOR-III(S&GAD)1-6/2012.- In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), Governor of the Punjab is pleased to make the following rules:

1.   Short title and commencement.– (1) These rules may be cited as the Punjab I&C Wing, S&GAD (Computerization Wing) Service Rules 2012.

   (2)   They shall come into force at once.

2.   Method of recruitment etc.– The method of recruitment, minimum qualification, age limit and other incidental matters for the posts of the functional unit shall be such as given in the Schedule appended to these rules.

SECRETARY (REGULATIONS)
S&GAD

SCHEDULE

(See rule 2)

Name of the Department	Functional Unit	Name of the Post with Pay Scale	Appointing Authority	Minimum Qualification for Appointment by		Method of Recruitment	Age for initial Recruitment		Examination, Training & other Conditions required for confirmation/ promotion
				Initial Appointment	Promotion		Min	Max	
1	2	3	4	5	6	7	8	9	10
S&GAD	I&C Wing	Network System Engineer (BS-17)	Additional Chief Secretary	i) Master's Degree (first division or grade-B) in Computer Science or Information Technology or four years bachelor's degree (first division or grade-B) in Computer Science or Information Technology from a recognized University; and ii) Three years' experience of network administration or troubleshooting in a reputable public or private sector organization. Note:- Preference shall be given to those who are MSCE, CCNA certified.	-	By initial recruitment or by transfer	25	32	-

do	do	Data Entry Operator (BS-12)	Additional Secretary (Admn)	Intermediate in Computer Science (ICS) (second division) from a recognized Board with at least 30 w.p.m. typing speed on computer; or F.A/F.Sc. (second division) from a recognized Board and at least three months computer training in MS Office from TEVTA or any other recognized institute with 30 w.p.m. typing speed on computer.	-	By initial recruitment or by transfer	18	25	-