

**THE PUNJAB HUMAN RIGHTS AND MINORITIES AFFAIRS
DEPARTMENT (IT CELL) EMPLOYEES SERVICES RULES 2020**

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SCHEDULE



**GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)**

Dated Lahore, the 17th April, 2020

NOTIFICATION

No.SOR-III(S&GAD)1-15/2019. In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), Governor of the Punjab is pleased to make the following rules:

1. Short title and commencement. - (1) These rules may be cited as the Punjab Human Rights and Minorities Affairs Department (IT Cell) Employees Services Rules 2020.

(2) They shall come into force at once.

2. Method of recruitment. – The method of recruitment, qualification, age limit and other incidental matters for the posts of the functional unit shall be such as are given in the Schedule appended to the rules.

**SCHEDULE
(see rule 2)**

Name of the Department	Functional Unit	Name of the Post with basic scale	Appointing Authority	Minimum Qualification for appointment by		Method of recruitment	Age for Initial Recruitment		Examination training and other conditions required for confirmation
				Initial recruitment	Promotion		Min.	Max.	
1	2	3	4	5	6	7	8	9	10
Human Rights & Minorities Affairs Department	IT Cell	1. System Analyst (BS-18)	Administrative Secretary	(i) Master's degree (second division) in Computer Science or Information Technology or Bachelor of Computer Science (second division) (four years) from a university recognized by the Higher Education Commission; and (ii) Five years' post qualification experience in software engineering or computer programming.	-	By promotion on the basis of seniority-cum-fitness from amongst the Programmers (BS-17) and Network / System Engineers (BS-17) with five years' service in functional unit. If none is available for promotion then by initial recruitment.	28	40	-
Human Rights & Minorities Affairs Department	IT Cell	2. Programmer (BS-17)	Administrative Secretary	(i) Master's degree (second division) in Computer Science or Information Technology or Bachelor of Computer Science (second division) (four years) from a university recognized by the Higher Education Commission; and (ii) Two years' post qualification experience in software engineering or computer programming.	-	By Initial recruitment	24	30	-
Human Rights & Minorities Affairs Department	IT Cell	3. Network / System Engineer (BS-17)	Administrative Secretary	(i) Master's degree (second division) in Information Technology or Bachelor's degree (second division) in Science or BE Electrical or Electronic Engineer or BS Engineering in Computer Science (second division) (four years) from a university recognized by	-	By Initial recruitment	24	30	-

				<p>the Higher Education Commission;</p> <p>(ii) Cisco Certified Voice Professional (CCVP) or Microsoft Certificate System Engineer (MCSE); and</p> <p>(iii) Two years' post qualification experience in software engineering or networking engineering.</p>					
Human Rights & Minorities Affairs Department	IT Cell	4. Hardware Technician (BS-12)	Administrative Secretary	<p>(i) Intermediate (second division) in Computer Science from a recognized Board; and</p> <p>(ii) Three years' post qualification experience in relevant field or computer hardware troubles shooting.</p> <p>OR</p> <p>(i) Higher Secondary School Certificate (second division) from a recognized Board; and</p> <p>(ii) Three years' diploma in computer hardware trouble shooting from a recognized institution.</p>	-	By Initial recruitment	21	30	-