



**GOVERNMENT OF THE PUNJAB
LIVESTOCK AND DAIRY
DEVELOPMENT DEPARTMENT**

29th August, 2017

NOTIFICATION

No. 2-14/SO (P)/L&DD/2017 (Halal). In exercise of the powers conferred under section 29 of the Punjab Halal Development Agency Act 2016 (LVI of 2016), Governor of the Punjab is pleased to make the following rules:

1. **Short title and commencement.-** (1) These rules may be cited as the Punjab Halal Development Agency Rules 2017.
(2) They shall come into force at once.
2. **Definitions.-** (1) In these rules:
 - a) "Act" means the Punjab Halal Development Agency Act 2016 (LVI of 2016);
 - b) "appellate authority" means the appellate authority appointed by the Government;
 - c) "ingredient" means any substance or additive, used in the manufacture or preparation of an article and present in the finished product or in a modified form of the product;
 - d) "person" means any individual, partnership, corporation, company, entity, firm, trustee or association registered under any law;
 - e) "premises" means any place, vehicle, stall or movable structure used for or in connection with, the preparation, preservation, packaging, storage, conveyance, distribution or sale of any food or the re-labeling, reprocessing or reconditioning of any food;
 - f) "preparation" means manufacture or any form of processing or treatment, preparation for sale and packaging;
 - g) "processing aid" means any substance not consumed as a food by itself but internationally used in the processing of raw material, food or its ingredients to fulfill a certain technological need during treatment or processing, and which may result in the

unintentional but technically unavoidable presence of residues of the substance or its derivatives in the final product but all such residue shall be halal and safe for consumption;

- h) "proprietor" includes the owner, the occupier and any other person having nexus with the premises;
 - i) "rules" means the Punjab Halal Development Agency Rules 2017 ; and
 - j) "substance" includes any natural or artificial substance or other matter, whether in solid or liquid, gas or vapour form.
- (2) An expression used but not defined in the rules shall have the same meaning as is assigned to it in the Act.

3. **Qualification for appointment of the Registrar.-** The Registrar shall be a person who possesses:

- a) Masters' degree in Statistics, Actuarial Sciences, Business Administration or equivalent qualification from a University or Institution recognized by Higher Education Commission;
- b) at least seven years' experience of working in a government or public sector organization; or
- c) at least three years' experience of working with Halal Certification Organization at a senior management position.

4. **Functions and duties of the Registrar.-** The Registrar shall:

- a) administer and manage the affairs of the Agency;
- b) have liaison with local and international Halal trade bodies and relevant stakeholders;
- c) execute of the vision and objectives of the Agency;
- d) promote positive corporate culture;
- e) pro-actively interact with Government organizations and regulatory bodies or authorities for effective coordination, and
- f) perform such other functions as may be assigned to him by the Agency

5. **Procedure for filling appeals:-** (1) An appeal shall be preferred in the form of petition filed before the appellate authority.

- (2) Every petition of appeal shall:
- a) Be in writing;

- b) Set forth concisely the grounds of objections;
- c) Contain all material statements and arguments relied upon by the appellant;
- d) Be in decent language;
- e) Be signed and verified by the appellant; and
- f) Be accompanied by a copy of the order appealed against.

(3) The appellate authority may reject a petition after recording reasons or return the petition within 15 days for submitting an amended petition if the petition does not fulfill the requirements of sub-rule (2) or for any other just reason.

(4) No order, revising or modifying an order adversely affecting any person under the rules, shall be passed without giving such person a reasonable opportunity of being heard.

(5) The appellate authority, before deciding the appeal, may call for the record of any matter in which the Agency has passed an order for purposes of satisfying itself as to the correctness, legality or propriety of such order.

(6) The appellate authority may pass an appropriate order to secure the ends of justice.

6. Accounts:- (1) The Agency shall maintain proper accounts and other records relating to its financial affairs including income, expenditure, assets and liabilities in such form and manner as defined by the Government.

(2) At the end of each financial year, the Agency shall prepare the financial statement of account which shall include a balance-sheet and an account of income and expenditure.

(3) The Agency may open and maintain its accounts at such scheduled bank as may be approved by the Government or may continue to maintain the existing bank account after approval of the Government.

**SECRETARY
GOVERNMENT OF THE PUNJAB
LIVESTOCK AND DAIRY
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