

**GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)**

Dated Lahore, the 31st March, 2011

NOTIFICATION

No.SOR-III(S&GAD) 2-67/2010. In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to make the following rules:

- 1. Short title and commencement.**– (1) These rules may be cited as the Punjab Buildings Department (Punjab House Karachi) Service Rules, 2011.
(2) They shall come into force at once.
- 2. Method of recruitment etc.**– The method of recruitment, minimum qualification, age limit and other matters incidental thereto for the posts shall be as given in the Schedule annexed with these rules.

(MUHAMMAD)
SECRETARY (REGULATIONS) S&GAD

SCHEDULE

[see rule 2]

Name of the Department	Functional Unit	Name of the Post	Appointing Authority	Minimum Qualification for Appointment		Method of Recruitment	Age for Initial Recruitment		Examination/ Training required for Confirmation
				By Initial Recruitment	By Promotion		Min.	Max.	
1	2	3	4	5	6	7	8	9	10
Communication & Works Department	Punjab Buildings Department	Comptroller (BS-17)	Admn Secretary	Master's degree (second division) from a recognized University with two	-	By initial recruitment or By posting.	25	35	

				years experience in management affairs of a 4- Star Hotel or Government Hostel or two years experience in Protocol.					
Communication & Works Department	Punjab Buildings Department	Deputy Comptroller (BS-16)	Admn Secretary	Bachelor's degree (second division) from a recognized University with four years	-	By initial recruitment	25	35	

				experience in management affairs of a 4 Star Hotel or Government Hostel or four years experience in Protocol.					
Communication & Works Department	Punjab Buildings Department	Caretaker (BS-11)	Superintending Engineer	Bachelor's degree (second division) from a recognized University with two years experience	-	By promotion on seniority-cum-fitness basis from amongst Telephone Operators. If none is available	22	30	

				in the relevant field.		then by initial recruitment.			
Communication & Works Department	Punjab Buildings Department	Telephone Operator (BS-5)	Superintending Engineer	Matric (second division) from a recognized Board	-	By initial recruitment	18	25	
Communication & Works Department	Punjab Buildings Department	Driver (BS-5)	Superintending Engineer	i. Middle ii. LTV driving licence having three years experience	-	By initial recruitment	18	25	
Communication & Works Department	Punjab Buildings Department	Electrician Grade-II	Superintending Engineer	Matric with one year certificate in	-	By initial recruitment	22	30	

		(BS-5)		relevant trade from a recognized Vocational Training Institute with three years experience in the relevant field.					
Communication & Works Department	Punjab Buildings Department	Plumber Grade-II (BS-4)	Executive Engineer	Matric with two years experience in the relevant field.		By posting, if none is available then by initial recruitment	22	30	
Communication & Works Department	Punjab Buildings Department	Head Mali (BS-2)	Executive Engineer	Middle with one year experience	-	By initial recruitment	18	25	

				in the relevant field.					
Communication & Works Department	Punjab Buildings Department	Barrier (BS-1)	Executive Engineer	Middle	-	By initial recruitment	18	25	
Communication & Works Department	Punjab Buildings Department	Sanitary Worker (BS-1)	Executive Engineer	Middle	-	By initial recruitment	18	25	
Communication & Works Department	Punjab Buildings Department	Chowkidar (BS-1)	Executive Engineer	Middle	-	By initial recruitment	18	25	
Communication & Works Department	Punjab Buildings Department	Assistant Cook (BS-1)	Executive Engineer	Middle with one year experience in the relevant field	-	By initial recruitment	18	25	

Communication & Works Department	Punjab Buildings Department	Sweeper (BS-1)	Executive Engineer	Middle	-	By initial recruitment	18	25	
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