

THE LAHORE CITY UNIVERSITY, ACT 2022
(XXX of 2022)

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SCHEDULE

'THE LAHORE CITY UNIVERSITY, ACT 2022

(XXX of 2022)

[31 October 2022]

An
Act

to provide for the establishment of Lahore City University.

It is necessary to provide for the establishment of Lahore City University in the private sector and to provide for matters connected therewith and ancillary thereto;

Be it enacted by Provincial Assembly of the Punjab as follows:-

1. Short title and commencement.— (1) This Act may be cited as the Lahore City University, Act 2022.

(2) It shall come into force at once.

2. Definitions.— In this Act, unless there is anything repugnant in the subject or context-

- (a) “Academic Council” means the Academic Council of the University;
- (b) “Act” means the Lahore City University, Act 2022;
- (c) “Authority” means an Authority of the University specified in section 17;
- (d) “Board” means the Board of Governors of the University;
- (e) “Chairperson of the Board” means the Chairperson of the Board of Governors of the University who shall be the Chief Executive of the Company or his nominee;
- (f) “Chancellor” means Chancellor of the University;
- (g) “Commission” means the Higher Education Commission established under the Higher Education Commission Ordinance 2002 (LIII of 2002);
- (h) “Company” means ‘ARD Education System (private) Limited’ registered under the Companies Act, 2017;
- (i) “Punjab Higher Education Commission” means Punjab Higher Education Commission established under the Punjab Higher Education Commission Act 2014 (I of 2015);
- (j) “Constituent colleges” mean colleges maintained and administered by the University;
- (k) “Controller of Examinations” means the Controller of Examinations of the University;
- (l) “Dean” means the head of a Faculty of the University;
- (m) “Department” means a teaching department maintained and administered by the University in the prescribed manner;
- (n) “Director” means the Director of the University;
- (o) “Employee” means any full time/ part time/ contractual employee, by

¹This Act was passed by Provincial Assembly of the Punjab on 13 September 2022; and was deemed to have been assented to by Governor of the Punjab in terms of Article 116(3) of the Constitution; and was published in the Punjab Gazette (Extraordinary), dated: 31 October 2022, pp.1719-1731.

whatever name called, of the university;

- (p) "Faculty" means an administrative and academic unit of the University consisting of one or more departments or constituent colleges as may be prescribed;
- (q) "Government" means Government of the Punjab;
- (r) "Head of Department" means the head of a department or principal of a constituent college;
- (s) "University" means the Lahore City University established under the Act;
- (t) "prescribed" means prescribed by the rules, statutes or regulations;
- (u) "Registrar" means the Registrar of the University;
- (v) "Schedule" means the Schedule appended to the Act;
- (w) "statutes", "regulations" and "rules" mean respectively the statutes, regulations and rules made under the Act;
- (x) "teacher" includes a Professor, Associate Professor, Assistant Professor or Lecturer engaged by the University and such other persons as may be prescribed; and
- (y) "Treasurer" means the Treasurer of the University.
- (z) "Vice Chancellor" means the Vice Chancellor of the University;

3. Establishment of the University.– (1) The Government may, by notification in the official Gazette, establish a university in the private sector to be called the Lahore City University, with its campus located at Lahore.

(2) The University shall be a body corporate having perpetual succession and a common seal with power to acquire, hold and dispose of property and shall, by the said name, sue and be sued.

- (3) The University shall consist of the following:
 - (a) Chancellor, vice chancellor, chairperson and members of the Board;
 - (b) deans and Head of the departments;
 - (c) members of the Authority;
 - (d) teachers and the students of the University; and
 - (e) officers, officials and members of the staff of the University.

4. Functions of the University.– The functions and powers of the University shall be-

- (i) to provide for instructions and training in:
 - (a) Faculty of Engineering and Technology;
 - (b) Faculty of Computer Sciences and Information Technology;
 - (c) Faculty of Social Sciences, Humanities, Art and Fashion Design;
 - (d) Faculty of Sciences and Food and Culinary Sciences;
 - (e) Faculty of Health, Medical, Dental, Nursing, Pharmaceutical and Allied Sciences;
 - (f) Faculty of Commerce and Business Administration;
 - (g) Faculty of Law;

- (h) Faculty of Management Sciences; and
- (i) Such other branches of knowledge, as the Board may determine, given on the recommendations of the academic council, with the prior approval of the Chancellor given on the recommendations of a Committee constituted by the Government, where applicable, subject to the prior approval of the relevant statutory body of professional education:

provided that in case of Medical and Engineering education, approval of the Pakistan Medical Commission and Pakistan Engineering Council shall be pre-requisite;

(ii) establish, maintain and administer departments, constituent colleges, affiliated colleges, research or study centers, and other facilities including teaching hospitals as the Board may determine from time to time;

(iii) make provisions for research, application, advancement and dissemination of knowledge;

(iv) to select and promote faculties;

(v) prescribe and conduct courses of studies;

(vi) to associate with any other institutions or universities;

(vii) to decide teaching methods and strategies including virtual teaching, on campus and online, distance learning etc. in such as manner as prescribed by the Board to ensure the most effective education and training programs;

(viii) hold examinations in the prescribed manner and, if a person qualifies the examination, award degree, diploma, certificate and other academic distinction to the person;

(ix) prescribe the terms and conditions of employment of the officers, teachers and other employees of the University;

(x) engage, where necessary, a person on contract for a specified duration and specify the terms of the engagement;

(xi) undertake university programs for the exchange of students and teachers between the University and any other university, educational institution or research organization;

(xii) provide career counseling and job-search services to the students and alumni;

(xiii) maintain linkages with alumni;

(xiv) develop and implement fund-raising plans in the prescribed manner;

(xv) provide and support the academic development of the Faculty of the University;

(xvi) provide affiliation to the colleges as per rules prescribed by the board;

(xvii) confer degree on a person who has successfully conducted research in the prescribed manner;

(xviii) accept an examination and the period of study spent by a student of the University at any other university or place of learning equivalent to an examination or period of study of the University and may withdraw such acceptance;

(xix) cooperate with a public authority, university or private organization in the manner and for such purpose as may be prescribed;

(xx) institute university Professorship, Associate Professorship, Assistant

Professorship and Lectureship or any other post and appoint a person to the post;

(xxi) create a post for research, extension, administration or other related purpose and may appoint a person to the post;

(xxii) undertake university and award financial assistance to students in need, fellowships, scholarships, bursaries, medals and prizes in the prescribed manner;

(xxiii) provide for the residence of the students, establish and maintain halls of residence and may approve or license a hostel, lodging or boarding place;

(xxiv) maintain order, discipline and security in a campus of the University;

(xxv) promote the extra-curricular and recreational activities of the students and make arrangements for promoting health and general welfare of the students;

(xxvi) demand and receive such fees and other charges from the students as it may determine;

(xxvii) make provision for research, advisory or consultancy services and enter into arrangements with any other institution, public or private body, commercial or industrial enterprise in the prescribed manner;

(xxviii) print and publish research, patents or any other work;

(xxix) to regularize and difficulty incurred previously;

(xxx) receive and manage property transferred and grants, contributions made to the University and to invest any fund in the manner as it may deem fit; and

(xxxi) perform any other prescribed or an ancillary function as may be determine by the Board.

5. University open to all.— Subject to the reasonable restrictions as may be prescribed, the University shall be open to all persons and admission to the University shall not be denied on the basis of gender, religion, race, creed, colour or domicile.

6. Jurisdiction.— (1) The jurisdiction of the University shall extend to Province of the Punjab.

(2) Notwithstanding anything in subsection (1) the University shall not open any sub- campus or grant affiliation to any college for a period of ten years from the commencement of this Act after which period it may have sub-campuses and or affiliate any other educational institutions.

7. Officers of the University.— The following shall be the officers of the University:-

(a) Vice Chancellor;

(b) Deans;

(c) Chairperson;

(d) Registrar;

(e) Treasurer;

(f) Controller of Examinations; and

(g) such other persons as may be prescribed by the statutes or regulations to be the officers of the University.

8. Chancellor.— (1) The Governor of the Punjab shall be the Chancellor of the

University.

(2) The Chancellor or his nominee may preside at the convocation of the University.

(3) The University may confer an honorary degree with the prior approval of the Chancellor.

(4) The Chancellor may approve the draft statutes submitted by the Board or refer the statutes back to the Board for reconsideration.

(5) In the performance of his functions under the Act the Chancellor shall act and be bound in the same manner as the Governor of the Province acts and is bound under Article 105 of the Constitution of Islamic Republic of Pakistan.

9. Inspection and inquiry.— (1) The Chancellor may direct inspection or inquiry into the affairs of the University.

(2) The Chancellor shall convey his views with regard to the result of the inspection or inquiry to the Board and may, after ascertaining the views of the Board, recommend any remedial action to the Board.

(3) The Board shall, within the time specified by the Chancellor, submit a report to the Chancellor about the action taken on the recommendations of the Chancellor.

(4) If the Board fails to take action to the satisfaction of the Chancellor within the specified time, the Chancellor may issue such directions as he thinks fit and the Board shall comply with the directions.

(5) The Chancellor may, on the recommendation of a Committee constituted by him and comprising of a nominee of the Board, one director of the company, a nominee of the Higher Education Department not below the rank of an Additional Secretary and a Professor Emeritus or Vice Chancellor of any university, take such action against the University as he may deem appropriate provided that The Chancellor shall not take any action under this subsection, unless the Chairperson of the Board is afforded an opportunity of hearing

(6) The Chancellor may set aside a decision or action of the Board, which, in the opinion of the Chancellor, is against the provision of charter.

10. Vice Chancellor.— (1) The Chancellor shall appoint the Vice Chancellor on the recommendations of the Board.

(2) The Board shall determine the terms and conditions of service of the Vice Chancellor.

(3) The Vice Chancellor shall be the person who possesses the prescribed qualification and experience.

(4) The Vice Chancellor shall perform such functions as are given in the Act or as may be prescribed or as are assigned to him by the Board.

11. Powers of the Vice Chancellor.— (1) The Vice Chancellor shall be the Chief Executive Officer of the University responsible for administrative and academic functions of the University as assigned by the board.

(2) The Vice Chancellor may attend a meeting of an Authority or body of the University.

(3) Subject to the general supervision and control of the Board, the Vice Chancellor may:

a. direct a teacher, officer or other employee of the University to take up

such assignment in connection with examination, administration or any other activities in the University as deemed appropriate;

- b. suspend, punish or remove, in the prescribed manner, an officer, teacher or employee of the University except those appointed by the Board;
- c. take disciplinary action against a teacher, officer or any other employee of the University in the prescribed manner;
- d. delegate, subject to such conditions as may be prescribed, any of his powers to a teacher or officer of the University;
- e. exercise such other powers as may be prescribed by the Board; and
- f. Perform any other task assigned to him by the Board.

(4) The Vice Chancellor shall prepare an annual report containing information as regards the preceding academic year including disclosure of all relevant facts pertaining to academics, research, administration and finances of the University, including details of income and expenditures.

(5) The Vice Chancellor shall, within three months of the conclusion of an academic year, submit the annual report of the University before the Board.

12. Pro Vice Chancellor.— Subject to the conditions as may be prescribed, if the office of the Vice Chancellor is vacant, or the Vice Chancellor is absent or is unable to perform the functions of his office due to illness or some other cause, the Board shall appoint Pro Vice Chancellor for the performance of the duties of the Vice Chancellor, as it may deem fit.

13. Registrar.— (1) The Board shall appoint a Registrar of the University on such terms and conditions as may be prescribed.

(2) The Board shall not appoint a person as Registrar unless he possesses the prescribed qualifications and experience.

- (3) The Registrar shall be a full-time officer of the University and shall:
 - (a) be the administrative head of the secretariat of the University and be responsible for the provision of secretarial support to the Board and the Vice Chancellor;
 - (b) be the custodian of the common seal and the academic records of the University;
 - (c) maintain a register of the students and graduates in the prescribed manner;
 - (d) supervise the process of selection, appointment or nomination of a member to an Authority or body of the University in the prescribed manner; and
 - (e) perform such other duties as may be prescribed or as may be assigned by the Vice Chancellor or the Board.
- (4) The Registrar shall hold office till the pleasure of Board.

14. Controller of Examinations.— (1) The Board shall appoint a Controller of Examinations of the University on such terms and conditions as may be prescribed.

(2) The Board shall not appoint a person as Controller of Examinations unless he possesses the prescribed qualifications and experience.

- (3) The Controller of Examinations shall be a full-time officer of the

University and shall be responsible for all matters connected with the conduct of examinations and perform such other duties as may be prescribed or assigned by the Vice Chancellor or the Board.

(4) The Controller of Examinations shall hold office till the pleasure of Board.

15. Treasurer.— (1) The Board shall appoint a Treasurer of the University on such terms and conditions as may be prescribed.

(2) The Board shall not appoint a person as Treasurer unless he possesses the prescribed qualifications and experience.

(3) The Treasurer shall be the chief financial officer of the University and shall:

- (a) manage the assets, liabilities, receipts, expenditures, funds and investments of the University;
- (b) prepare the annual and revised budget estimates of the University and present the estimates to the Board;
- (c) ensure that the funds of the University are spent according to the budget or any other special arrangement;
- (d) ensure that the accounts of the University are audited annually and are available for submission to the Board within six months of the end of a financial year; and
- (e) perform such other functions as may be prescribed or assigned to him by the Vice Chancellor or the Board.

(4) The Treasurer shall hold office till the pleasure of Board.

16. Appointments.— The University may employ such persons in its service as may be necessary, on such terms and conditions as may be determined by the Board.

17. Authorities of the University.— The following shall be the Authorities of the University:

- (a) Board of Governors;
- (b) Academic Council;
- (c) Board of Faculties;
- (d) Board of Advanced Studies and Research;
- (e) Selection Board;
- (f) Finance and Planning Committee; and
- (g) any other Authority as may be prescribed by the Board.

18. Board of Governors.— (1) The Board of Governors of the University shall consist of the following:

- (a) Chairperson of the Board of Governors of the Company;
- (b) Three Members of the Company including one woman to be nominated by the Company;
- (c) Three members of the Provincial Assembly of the Punjab, including at least one woman member, to be nominated by the Speaker;
- (d) Chairperson Higher Education Commission or his nominee not below

the rank of a Director;

- (e) Chairperson Punjab Higher Education Commission or his nominee not below the rank of a Director;
- (f) One Vice Chancellor of any public sector university in the Punjab nominated by the Chancellor;
- (g) Secretary to the Government, Higher Education Department or his nominee not below the rank of an Deputy Secretary; and
- (h) Vice Chancellor of the University.

(2) The Chief Executive of the Company shall be the Chairperson of the Board.

(3) Members of the Board other than ex-officio members shall hold office for a term of three years and shall be eligible for re-appointment on the expiry of their term of office.

(4) The quorum for a meeting of the Board shall be one-half of the total number of members and decision shall be carried out with the majority of the members present and voting.

(5) The Registrar shall, with the approval of the Chairperson of the Board, call a meeting of the Board.

(6) The Company may fill a casual vacancy occurring because of death or resignation of a member of the Board nominated by the Company to the extent of the remainder of term.

19. Powers and Functions of the Board.— (1) The administration and management of the affairs of the University shall vest in the Board.

(2) Without prejudice to the generality of the aforesaid power, the Board may:

- (a) formulate or approve the principles, policies and plans governing the activities and operations of the University so as to facilitate research, teaching and other academic work;
- (b) recommend the drafts statutes to the Chancellor and approve the regulations framed by the Academic Council;
- (c) create a component of the University such as Faculty, department, constituent college or university, subject to the provisions of the Act;
- (d) constitute a committee, council and any other administrative or academic advisory body;
- (e) create such academic or administrative posts as it may deem necessary and to approve appointments to such posts as it may specify;
- (f) hold, control and administer the property, funds and resources of the University and raise funds for the purpose of the University upon such security as may be required under the regulations;
- (g) undertake the responsibility for the financial viability of the University including responsibility for ensuring effectiveness of its operations, their continuity and preservation of the autonomy of the University;
- (h) consider and approve, through a resolution, the annual report, plan of work, statement of accounts and the annual budget estimates;
- (i) call for and consider reports relating to the activities of the University

and may direct the Vice Chancellor to furnish information relating to any matter specified by the Board; and

- (j) take all such initiatives as it may consider necessary or desirable for efficient and effective management and functioning of the University.

20. Business of the Board.— (1) The meetings and business of the Board shall be conducted in such manner and in accordance with such procedure as may be prescribed and until so prescribed, as may be determined by the Board.

(2) The statutes, regulation or proceeding of the Board shall not be invalid by reason of any vacancy or defect in the constitution of the Board.

21. Delegation of powers.— (1) Subject to subsection (2), the Board may delegate any of its powers or functions to a person or committee of the Board.

- (2) The Board shall not delegate the power to:
 - (a) recommend the draft statutes or make regulations;
 - (b) recommend any action to the Chancellor;
 - (c) appoint the Registrar, Controller of Examination and Treasurer; and
 - (d) approve annual budget and make consideration of audit reports.

22. Academic Council.— (1) The Academic Council shall consist of:

- (a) Vice Chancellor;
- (b) all Deans;
- (c) all Head of the Departments/ Institutes;
- (d) Controller of Examinations;
- (e) all Professors and associate professors of the University;
- (f) a nominee of the Secretary to the Government, Higher Education Department not below the rank of a Deputy Secretary;
- (g) two Associate Professors, two Assistant Professors and two Lecturers to be nominated by the Board;
- (h) three persons eminent in the field of art or science of whom at least one shall be from each category, to be nominated by the Board;
- (i) Director Academics of the Commission;
- (j) a nominee of the Punjab Higher Education Commission not below the rank of a Director; and
- (k) Registrar (Member/Secretary).

(2) A member nominated by the Board shall hold office for a renewable term of three years.

(3) The quorum for a meeting of the Academic Council shall be one-half of the total number of members of the Academic Council.

23. Powers and duties of Academic Council.— (1) The Academic Council shall be the academic body of the University and shall, subject to the statutes, have powers to lay down proper standards of instruction, research, publication and examination and to regulate and promote the academic life of the University.

(2) Without prejudice to the generality of the foregoing powers and subject to the provisions of the Act, rules, statutes and regulations, the Academic Council

may:

- (a) advise the Board on academic matters;
- (b) regulate the conduct of teaching, research and publication;
- (c) regulate the admission of students to the courses of studies and examinations in the University;
- (d) regulate the conduct and discipline of the students of the University;
- (e) propose to the Board, a scheme for the constitution and organization of faculties, teaching departments, constituent colleges and university;
- (f) consider or formulate proposals for the planning and development of teaching and research in the University;
- (g) recommend to the Board, the regulations prescribing the courses of studies, the syllabi and outlines of tests for examinations;
- (h) regulate the award of studentships, scholarships, exhibitions, medals and prizes;
- (i) frame regulations for submission to the Board;
- (j) appoint or nominate members to the various Authorities in accordance with the provisions of the Act; and
- (k) perform such other functions as may be prescribed by the Board or statutes.

24. University Fund.— (1) There shall be a Fund to be known as the Lahore City University Endowment Fund which shall vest in the University and to which shall be credited all sums received by the University.

(2) The University may accept donations in the shape of land, vehicles, equipment or any other item or cash that may facilitate the functioning of the University and all such donations shall be used, maintained and disposed of by the University in the prescribed manner.

25. Budget, audit and accounts.— (1) The budget of the University shall be approved and its accounts shall be maintained and audited in such manner as may be determined by the Board.

(2) The Board may approve the budget of the University, appropriation of accounts of the University and settle an audit para relating to the audit of the University.

(3) The Board may delegate the power of appropriation or re-appropriation of funds to any officer of the University.

26. Statutes.— Subject the provisions of this Act, the Board may recommend the draft statutes to the Chancellor for his approval to provide for and to regulate any matter relevant to the university.

27. First Statutes.— Notwithstanding anything to the contrary contained in the Act, the statutes set out in the Schedule shall be deemed to be the statutes made under section 26 and shall continue to remain in force until amended or repealed in accordance with the provisions of the Act.

28. Regulations.— Subject to this Act and the statutes, the Board may frame regulations for the proper administration and management of the affairs of the University.

29. Removal of difficulties.– If any difficulty arises in giving effect to any of the provisions of the Act, the Government may, within one year of the commencement of the Act and on the recommendations of the Board, give such directions, not inconsistent with the Act, as it may consider necessary for the removal of such difficulty.

SCHEDULE
(see section 27)
THE FIRST STATUTES

1. Faculties.– (1) There shall be a Faculty for a teaching department or a group of teaching departments.

(2) The University shall include the following faculties and such other faculties as may be prescribed:

- (a) Faculty of Engineering and Technology (Department of Electrical Engineering, Civil Engineering, Mechanical Engineering, Chemical Engineering, Electrical Engineering Technology, Civil Engineering Technology, Mechanical Engineering Technology and Software Engineering);
- (b) Faculty of Computer Sciences and Information Technology;
- (c) Faculty of Social Sciences and Humanities (Department of Arts & Media Sciences, Mass Communication, Political Science, Statistics, Mathematics, Education, English, Languages, Literature and Psychology);
- (d) Faculty of Art and Fashion Design (Department of Fine Arts and Architecture);
- (e) Faculty of Food and Culinary Sciences (Department of Culinary Sciences, Hospitality and Tourism Management, Hotel Management and Food Sciences);
- (f) Faculty of Sciences (Department of Pharmacy, Physics, Chemistry, Botany, Zoology, Molecular Biology, Microbiology, Biochemistry and Environmental Sciences);
- (g) Faculty of Health and Allied Sciences (Department of Physiotherapy, Radiological Sciences & Medical Imaging Technology, Aesthetics and Cosmetology, Medical Lab Technology, Healthcare Management, Public Health, Dietetics and Nutrition Sciences);
- (h) Faculty of Commerce (Department of Accounting, Finance and Economics);
- (i) Faculty of Law;
- (j) Faculty of Management Sciences (Department of Business Administration, Public Administration, Marketing, Management and Aviation Management); and
- (k) Such other branches of knowledge, as the Board may determine, given on the recommendations of the academic council, with the prior approval of the Chancellor given on the recommendations of a Committee constituted by the Government, where applicable, subject to the prior approval of the relevant statutory body of professional education.

2. Board of Faculty.– (1) There shall be a Board for each Faculty which shall consist of:

- (a) The Dean of the Faculty;
- (b) Professors and the Heads of the departments in the Faculty;
- (c) two teachers to be nominated by the Academic Council for their

specialized knowledge of the subjects which, though not assigned to the Faculty, have in the opinion of the Academic Council, important bearing on the subjects assigned to the Faculty;

- (d) two experts in the field from outside the University to be appointed by the Board; and
- (e) one member to be nominated by the Vice Chancellor.

(2) The members other than ex-officio members of a Board of Faculty shall hold office for a period of three years.

(3) The quorum for a meeting of a Board of Faculty shall be one-half of the total number of members.

(4) A Board of Faculty, subject to the general control of the Academic Council and the Board, may:

- (a) co-ordinate the teaching and research work in the subjects assigned to the Faculty;
- (b) scrutinize the recommendations of the Board of Studies comprising a Faculty with regard to the appointment of paper-setters and examiners for graduate and postgraduate examinations and to forward the panels of suitable paper-setters and examiners for each examination to the Vice Chancellor;
- (c) consider any other academic matter relating to the Faculty and to submit its report to the Academic Council;
- (d) prepare a comprehensive annual report regarding the performance of each department or constituent University comprising the Faculty for presentation to the Academic Council; and
- (e) perform such other functions as may be prescribed by statutes.

(5) There shall be a Dean of each Faculty who shall be the chairman and Convener of the Board of Faculty.

(6) The Dean shall be appointed by the Board from amongst three senior most Professors of the Faculty on the recommendations of the Vice Chancellor and shall hold office for a period of three years and shall be eligible for reappointment.

(7) The Dean shall present candidates for admission to degree, except an honorary degree, courses falling within the purview of the Faculty.

(8) The Dean shall have such powers and duties as may be prescribed by the Board on the recommendations of the Vice Chancellor.

3. Academic departments, constituent colleges and university.— (1) There shall be an academic department or constituent college for each subject or a group of subjects, as may be prescribed by the regulations and each academic department or constituent college shall be headed by a head of department or principal of the constituent college.

(2) The Board shall, on the recommendation of the Vice Chancellor, appoint the Chairperson from amongst three senior most Professors other than the Professors already working as Dean for a period of three years and the Chairperson shall be eligible for reappointment:

Provided that in a department or constituent college where there are less than three eligible Professors, the appointment shall be made from amongst the three senior most Professors and Associate Professors of the department or constituent college.

(3) The Head of Department shall plan, organize and supervise the work of the department or constituent college and shall be responsible to the Dean for the work of his department, constituent college or university.

(4) The Head of Department shall, under the general supervision of the Vice Chancellor and Dean, exercise all the administrative, financial and academic powers and such other duties or powers as may be delegated to him.

(5) The Head of the Department shall prepare a comprehensive annual report regarding the performance of the department or constituent college at the graduate and post graduate levels, Faculty research and development and submit the report to the Dean for evaluation.

4. Board of Advanced Studies and Research.– (1) The Board of Advanced Studies and Research shall consist of:

- (a) Vice Chancellor;
- (b) All the Deans;
- (c) Controller of Examinations;
- (d) one Professor of the University from each Faculty other than the Dean to be appointed by the Board;
- (e) one member to be nominated by the Vice Chancellor;
- (f) three members from the relevant field, research organizations and Government, to be nominated by the Board; and
- (g) Registrar (Secretary).

(2) The term of office of the members of the Board of Advanced Studies and Research other than ex-officio members shall be three years.

(3) The quorum for a meeting of the Board of Advanced Studies and Research shall be one-half of the total number of members.

5. Functions of the Board of Advanced Studies and Research.– The Board of Advanced Studies and Research shall:

- (a) advise an Authority on all matters connected with the promotion of advanced studies and research publication in the University;
- (b) consider and report to an Authority with regard to a research degree of the University;
- (c) propose regulations regarding the award of a research degree;
- (d) appoint supervisors for a postgraduate research student and to approve the title and synopses of a thesis or dissertation;
- (e) recommend panels of names of examiners for evaluation of a research examination; and
- (f) perform such other functions as may be prescribed by the statutes.

6. Selection Board.– (1) The Selection Board shall consist of:

- (a) the Vice Chancellor;
- (b) the Dean of the Faculty concerned;
- (c) the Head of the Academic Department concerned;
- (d) One members of the Board to be nominated by the Board;
- (e) One eminent scholar to be nominated by the Company; and

- (f) One expert in the subject to be nominated by the Secretary to the Government, Higher Education Department.
- (2) The Registrar shall be the Secretary of the Selection Board.
- (3) The members other than ex-officio members shall hold office for a period of three years.
- (4) Four members of the Selection Board shall constitute the quorum for a meeting of the Selection Board.
- (5) No member who is a candidate or whose family member is a candidate, for a post to which appointment is to be made, shall take part in the proceedings of the Selection Board for selection of a candidate on such post.
- (6) In selection of candidates for the post of Professor or Associate Professor, the Selection Board shall co-opt or consult three experts in the subject concerned and in selecting candidates for any other teaching post, two experts in the subject concerned, to be nominated by the Vice Chancellor from a standing list of experts for each subject approved by the Board on the recommendation of the Selection Board.
- (7) The Board may revise the standing list of experts of a subject on the recommendation of the Selection Board.
- (8) Selection and appointment of nonteaching, management and administration staff shall be regulated by Directors of the Company along with concerned Head of Department.
- (9) In case of non-availability of the Vice Chancellor, any members of the members may convene the Selection Board by the mutual consent.

7. Functions of the Selection Board.– The Selection Board shall:

- (a) consider the applications and recommend to the Board, the names of suitable candidates for appointment against teaching and non-teaching post;
- (b) recommend suitable qualification and salary scale for the posts and vacancies in human resource chart of the University; and
- (c) consider all cases of promotion or selection of officers of the University and recommend the names of suitable candidates for such promotion or selection to the Board.

8. Finance and Planning Committee.– (1) The Finance and Planning Committee shall consist of:

- (a) Vice Chancellor ;
- (b) All the Deans;
- (c) Treasurer;
- (d) One member of the Board to be nominated by the Board;
- (e) One member of the Academic Council to be nominated by the Academic Council;
- (f) One representative each from the Higher Education and Finance Departments of the Government not below the rank of a Deputy Secretary;
- (g) Director Planning of the Punjab Higher Education Commission;
- (h) Registrar; and

- (i) Directors of the Company.
- (2) The term of office of the nominated members shall be three years.
- (3) The quorum for a meeting of the Finance and Planning Committee shall be five.

9. Functions of the Finance and Planning Committee.— The functions of the Finance and Planning Committee shall be to:

- (a) prepare the annual statement of accounts and propose annual budget estimates and advise the Board thereon;
- (b) review periodically the financial position of the University;
- (c) advise the Board on all matters relating to finance, investments and accounts of the University; and
- (d) perform such other functions as may be prescribed by the Statutes.