

**GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT**

Dated Lahore, the 3rd June 2008.

NOTIFICATION

No.SOR-III (S & GAD)1-12/2005.- In exercise of the powers conferred upon him under section 23 of the Punjab Civil Servant Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that the following rules shall be made:-

1. Short title and commencement.- (1) These rules may be cited the Directorate General of Sports, Punjab Service Rules , 2008.

(2) They shall come into force at once.

2. The method of recruitment, minimum qualification, age limit and other matters relating to the posts shall be as given in the Schedule.

3. The Directorate General of Sports, Punjab Service Rules, 2006 are hereby repealed.

**BY THE ORDER THE GOVERNOR OF THE PUNJAB
ADDITIONAL CHIEF SERETARY**

SCHEDULE

Name of the Department	Functional Unit	Name of the Post with Grade	Appointing Authority	Minimum Qualifications for Appointment by		Method of Recruitment	Age for Initial Recruitment		Examination, training and other conditions required for Confirmation
				Initial Recruitment	Promotion		Min .	Max .	
1	2	3	4	5	6	7	8	9	10
[Youth Affairs, Sports, Archaeology & Tourism Department.]	Directorate General Sports Punjab	(1) Director Sports & Coaching	Chief Minister	i. Master's Degree in Sports Sciences / Physical Education from a recognized University. ii. 12 years' experience in Sports and General Administration including 7 years' experience as player/organizer minimum at Provincial level. iii. Preferably having participated at International level as player/organizer.		(i) By promotion on seniority-cum- fitness basis from amongst Deputy Director Sports & Coaching / Senior Coaches in the functional unit having at least 5 years' experience as such. (ii) If none is available for promotion then by initial recruitment or by transfer.	35	45	As may be prescribed by the Government

¹Substituted by Notification No.SOR-III(S&GAD)1-12/2005(P), dated 19.12.2017, published in the Punjab Gazette (Extraordinary), , dated 09.01.2018, pp. 4783-4784.

² -do-	Directorate General Sports Punjab	1(a) Director General Sports (BS-20)	Chief Minister			By promotion on seniority-cum-fitness basis from amongst the persons holding the posts of Directors in the functional unit having at least 17 years' service against posts in Basic Scale-17 and above, out of which at least 3 years' service should be in Basic Scale-19; OR By transfer from the officers of General Pool, S&GAD (DMG/PMS).			As may be prescribed by the Government]
-do-	-do-	(2) Director (Admn)	Chief Minister	i. Master's Degree in Administrative / Social Sciences/Physical Education. ii. 12 years' experience in Sports and General Administration		³ [a] By promotion on the basis of seniority-cum-fitness from amongst the Deputy Directors (Admn), Deputy Directors (Planning & Development), Deputy Directors (Budget & Accounts) and Divisional Sports Officers in the functional unit, having five years' experience as such; or ii) If none is available for promotion, by initial recruitment.]	35	45	-do-

²Inserted by Notification No.SOR-III-1-12/2005.dated : 22.08.2008.

³Substituted by Notification No.SOR-III(S&GAD)1-12/2005(P), dated 19.12.2017, published in the Punjab Gazette (Extraordinary), , dated 09.01.2018, pp. 4783-4784.

-do-	-do-	⁴ [(3) Deputy Director (Admn) / Deputy Director (Planning & Development) / Deputy Director (B&A) / Divisional Sports Officer (BS-18).]	Administrative Secretary	i. Master's Degree in Administrative/Social Sciences/Physical Education. ii. 5 years' experience in Sports and General Administration.		i) By promotion on seniority-cum-fitness basis from amongst the Assistant Directors (Admn)/Assistant Directors (Planning & Development/Assistant Directors (Budget &Accounts) / District Sports Officers in the functional unit with 5-years' experience as such. ii) If none is available for promotion then by initial recruitment.	28	40	-do-
-do-	-do-	(4) Deputy Director Sports & Coaching /Senior Coach	-do-	i. Master's Degree in Sports Sciences/Physical Education. ii. 5 years' experience in Sports and General Administration.		i) By promotion on seniority-cum-fitness basis from amongst the Assistant Directors (Sports & Coaching) / Assistant Directors(Training)/ Provincial Coaches in the functional unit with 5-years' experience as Provincial Coach. ii) If none is available for promotion then by initial recruitment.	28	40	-do-

⁴Substituted by Notification No.SOR-III(S&GAD)1-12/2005(P), dated 19.12.2017, published in the Punjab Gazette (Extraordinary), , dated 09.01.2018, pp. 4783-4784.

-do-	-do-	(5) Assistant Director (Admn) / Assistant Director (Planning & Development) / District Sports Officer	-do-	i. Master's Degree in Administrative / Social Sciences/Physical Education. ii.3 years' experience in Sports and General Administration		i.10% by initial recruitment. ii.90% by promotion on seniority-cum-fitness basis from amongst Tehsil Sports Officers/Officers Incharge / Administrators /Caretakers having three years' experience in the functional unit. ii. if none is available for promotion then by initial recruitment.	25	35	-do-
-do-	-do-	(6) Assistant Director Sports & Coaching / Provincial Coach / Assistant Director (Training)	-do-	i. Master's Degree in Sports Sciences / Physical Education with 3 years' experience in Sports Training & Coaching. OR Graduate (at least 2 nd division) from a recognized University and International player.		⁵ [(a) By promotion on the basis of seniority-cum-fitness from amongst Divisional Coaches, in the functional unit, having three years' service as such; or (b) If none is available for promotion, by initial recruitment.]	25	35	-do-
-do-	-do-	(7) Assistant Director Budget & Accounts	-do-	i. Master's Degree in Administrative Sciences / MBA/ M.Com from a recognized University with 2 years' experience in Accounts matters; OR ii. B.Com with 5 years' experience in Accounts matters.		i. By Promotion on seniority-cum- fitness basis from amongst the Superintendents/Budget & Accounts Officers/ Junior Assistant Director in the functional unit having 3-years' experience as such. ii. if none is available for promotion then by initial recruitment.	25	35	-do-

⁵Substituted by Notification No.SOR-III(S&GAD)1-12/2005(P), dated 19.12.2017, published in the Punjab Gazette (Extraordinary), , dated 09.01.2018, pp. 4783-4784.

-do-	-do-	(8) Public Relations Officer	-do-	i. Master's degree in Mass Communication / Journalism from a recognized University having 2 years' experience in the field.		By initial recruitment	18	25	-do-
-do-	-do-	(9) Tehsil Sports Officer/Officer Incharge /Administrator / Caretaker	-do-	⁶ [Master's degree (second division) in Physical Education or Sports Sciences (Second division) from a University recognized by the Higher Education Commission. Or Bachelor's degree (second division) from a University recognized by the Higher Education Commission and selected as an International player]		By initial recruitment	18	25	-do-

⁶Substituted by Notification No. SOR-III(S&GAD)1-12/2005 (P), dated 06.06.2017.

-do-	-do-	[(10) Divisional Coach / Coach Dring Stadium, Bahawalpur.]	D.G. Sports Punjab	Graduate (at least 2 nd division) from a recognized University and University / District / Provincial level player OR Matric / intermediate from a recognized Board and exposure as an International player.		By initial recruitment	18	30	
-do-	-do-	(11) Superintendent /Budget & Accounts Officer/ Junior Assistant Director	Administrative Secretary	Graduate (at least 2 nd Division) from recognized University with 2 years' experience in the line.	-	i. By promotion on seniority-cum-fitness basis from amongst the Assistants/Senior Scale Stenographers in the functional unit having 5 years' experience as such. ii. if none is available for promotion then by initial recruitment or by transfer.	18	25	

⁷Substituted by Notification No.SOR-III(S&GAD)1-12/2005(P), dated 19.12.2017, published in the Punjab Gazette (Extraordinary), , dated 09.01.2018, pp. 4783-4784.

⁸ [-do-	-do-	(12) Electrical Supervisor	Director General of Sports Punjab	(i) Higher Secondary School Certificate (second division) from a recognized Board and diploma in Associate Engineering (Electrical); Or Two years' vocational training course from Technical Education and Vocational Training Authority or any other equivalent course from a recognized institute; and (ii) three years' experience in the relevant field.	-	By promotion on the basis of seniority-cum-fitness from amongst the Assistant Electrical Supervisors (BS- 11) in the functional unit who have: (a) ten years' service as such; and (b) successfully completed Electrical Supervisor or equivalent course from Technical Education and Vocational Training Authority or from a recognized Government institute affiliated with Technical Education vocational Training Authority. If none is available from promotion, by initial recruitment	20	25	As may be prescribed by the Government. t.
--------------------	------	----------------------------------	--	---	---	---	----	----	--

⁸Sr. No. 12 & 12a substituted vide Notification No. SOR-III(S&GAD)1-12/2005 (P), dated 10.02.2017.

-do-	-do-	12.a Assistant Electrical Supervisor (BS-11)	-do-	(i) Secondary School Certificate (second division) from a recognized Board; and (ii) one year vocational training course from Technical Education and Vocational Training Authority or from a recognized Government institute affiliated with Technical Education and Vocational Training Authority.	-	By promotion on the basis of seniority-cum-fitness from amongst the Electricians (BS-05) in the functional unit having seven years' service as such. If none is available for promotion, by initial recruitment.	20	28	-do-]
-do-	-do-	(13) Senior Scale Stenographer	D.G. Sports Punjab	Graduate (at least 2 nd division) from a recognized University and a speed of 120 w.p.m. in Shorthand in English and 40 w.p.m. in Typewriting.		i. By promotion from amongst Stenographers having speed of 120 words per minute in English shorthand and 40 words per minute in typewriting in the functional unit. ii. If no suitable official is available for promotion then by initial recruitment.	18	25	

-do-	-do-	(14) Stenographer	-do-	<p>i. Intermediate or equivalent qualification from recognized Board.</p> <p>ii. A speed of 70 w.p.m. in shorthand in English and 35 w.p.m. typing speed on typewriter or on computer.</p> <p>iii. Computer literate in M.S. Office</p>		By initial recruitment	18	25	
-do-	-do-	(15) Assistant	-do-	Bachelor's degree (at least 2 nd Division) from a recognized University.		<p>i) 1/3 by initial recruitment.</p> <p>ii) 2/3 by promotion on seniority-cum fitness basis from amongst members of the functional unit holding the posts of Senior Clerks / Junior Clerks having three years' experience as such.</p> <p>iii) if none is available for promotion then by initial recruitment</p>	18	25	
-do-	-do-	(16) Accountant	-do-	B.Com (2 nd Division) from a recognized University		By initial recruitment	18	28	

-do-	-do-	(17) Caretaker cum Store keeper / Junior Clerk	-do-	D.Com	Matric	i) 80% by initial recruitment ii) 20% by promotion on seniority-cum fitness basis from amongst the employees in (BS-01 to BS-04) who possesses the Matric qualification and working in the respective functional units / offices concerned where the vacancies occur. iii) If none is available for promotion then by initial recruitment.	18	25	
-do-	-do-	(18) Electrician	-do-	Matriculation from a recognized Board and Diploma holder as an Electrician from a recognized Institute with 3 years' experience.		By initial recruitment	18	25	
-do-	-do-	(19) Tubewell Mechanic	-do-	Matric with 3 years' experience in the field.		By initial recruitment	18	25	
-do-	-do-	(20) Plumber / Carpenter	-do-	Diploma Holder in sanitary fitting from a recognized Institute with 03 years' experience as Sanitary Fitter.		By initial recruitment	18	25	
-do-	-do-	(21) Imam cum Khateeb	-do-	Dars-e-Nizami from a recognized Institute with 3 years' experience as Imam.		By initial recruitment	18	30	

-do-	-do-	(22) Life Guard	-do-	Selected Swimmer of District at least Primary literate and a selected swimmer registered with SBP or Swimming Association.		By initial recruitment	18	35	
-do-	-do-	(23) Daftri	-do-	Primary Pass		i) By promotion on seniority cum fitness basis from amongst Naib Qasids in the functional unit. ii) If none is available for promotion then by initial recruitment.	18	25	
-do-	-do-	(24) Naib Qasid	-do-	Literate		By initial recruitment	18	25	
-do-	-do-	(25) Cook /Bearer	-do-	Matric with 3 years' experience in preparing Pakistani / Continental Dishes.		By initial recruitment	22	35	
-do-	-do-	(26) Beldar /Mali/Sweeper/Chowkidar	-do-	⁹ [Primary pass having two years' experience in the relevant field.]		By initial recruitment	18	30	
-do-	-do-	(27) Driver	-do-	i. Middle pass ii. LTV driving license and iii. LTV experience for 5 years		By initial recruitment	25	35	

⁹Substituted by Notification No. SOR-III(S&GAD)1-12/2005 (P), dated 06.06.2017.