

## **DEATH GRANT SCHEME**

### *Policy Instructions / Eligibility Criteria*

#### **ELIGIBILITY CRITERIA FOR ESTABLISHMENT AND WORKER**

**a) Industrial Establishment:**

As defined under Section 2 (f) of Workers Welfare Fund Ordinance 1971<sup>1</sup>.

**b) Company:**

- i. As defined under Section 2(b) of Companies Profit (Workers Participation) Act, 1968.
- ii. Public Sector Organizations who contribute to the Fund established under Section 3 of the Companies Profit (Workers Participation) Act, 1968 or the scheme made there under and such contribution or any left over part of which is transferred to the Fund constituted under Section 3 of Workers Welfare Fund Ordinance, 1971 under clause D of paragraph 4 of the scheme in the schedule to Companies Profit (WP) Act, 1968.

**c) Worker:**

As defined in Section 2 clause (xxxi) of the Punjab Industrial Relation Act. Worker must be registered with EOBI or Social Security Institution.

Note:- Condition of registration with EOBI or Social Security is not mandatory for the mine workers. Widows/legal heirs of such workers who are not registered under the said schemes, are eligible to get death grant subject to the receipt of Compensation Grant through Court of Compensation Commissioner under the Workmen Compensation Act, 1923 provided that death of worker concerned occurred during work in the mine.

**d) Pay Limit:**

No Limit

**e) Service Limit:**

No limit.

**f) Rate:**

Rs.500,000/- in each case.

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<sup>1</sup> The figures "1971" added being missing in the Policy Instructions

**g) Period for submission of applications & scrutiny/ payment:**

- i. Within Six (06) months of the date of Death.
- ii. Delay of period beyond (06) months may be condoned by the Chairman Board on proof of cogent grounds for delay.

**SUBMISSION OF APPLICATION**

Applications are received at the respective offices of District Officers Labour/ Assistant Mines Labour Welfare Commissioners. Following the verification of the applications by the Area Labour Officer/ Mines Labour Welfare Officer, cases are submitted before the respective District/ Regional Scrutiny Committee, constituted at each District/ Mines Labour Welfare Region for its recommendation.

**REQUIREMENTS OF APPLICATIONS**

1. Copy of National Identity Card of the worker.
2. Copy of National Identity Card of widow/ legal heir.
3. Copy of Factory Card.
4. Copy of Social Security Card (R-5) or EOBI Card.
5. Copy of Succession Certificate<sup>2</sup> from the civil court/ compensation commissioner in case if the applicant is other than<sup>3</sup> spouse of the deceased worker.
6. Copy of Appointment letter.
7. Copy of Death Certificate duly attested by the Secretary, Union Council.
8. Grounds for condonation of delay if the application is submitted after 6 months of date of death.

**PROCESSING OF APPLICATION**

1. District Officer Labour shall forward the case within maximum 15 days of its receipt to Punjab Workers Welfare Board.
2. Punjab Workers Welfare Board shall forward the case within 15 days of its receipt from District Officer Labour to Workers Welfare Fund, Islamabad.
3. Any delay beyond above mandatory period shall be explained on case to case basis by the District Officer Labour or Board office whoever is responsible.

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<sup>2</sup> Printed in the Policy Instructions as "certificate"

<sup>3</sup> Printed in the Policy instructions as "then"

**PAYMENT**

Punjab Workers Welfare Board forward the cases to Workers Welfare Fund, Islamabad for release of funds. Upon receiving the funds from Workers Welfare Fund, Islamabad, the same are disbursed to the applicant online.

**CHAIRMAN**

**PUNJAB WORKERS WELFARE BOARD/  
SECRETARY, LABOUR & HR DEPARTMENT**

**Dated 31.10.2013**