



**GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)**

Dated Lahore, the 25th June, 2015

NOTIFICATION

No.SOR-III(S&GAD)1-2/2015. In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), Governor of the Punjab is pleased to make the following rules:

- 1. Short title and commencement.-** (1) These rules may be cited as the Punjab Planning and Development Department (Energy Wing) Service Rules 2015.
(2) They shall come into force at once.
- 2. Method of recruitment.-** The method of recruitment, minimum qualification, age limit and other incidental matters for the posts of the functional unit shall be such as given in the Schedule appended to these rules.

**SECRETARY (REGULATIONS)
GOVERNMENT OF THE PUNJAB
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DEPARTMENT**

SCHEDULE

Name of Department	Functional ¹ Unit	Name of the Post with Grade	Appointing Authority	Minimum Qualification for Appointment		Method of Recruitment	Age for Initial Recruitment		Examination/ Training and other conditions required for confirmation
				Initial Recruitment	By promotion		Min.	Max.	
1.	2.	3.	4.	5.	6	7.	8.	9.	10.
Planning & Development Department	Energy Wing	1. Chief of Energy Section (BS-19)	Chief Minister	(i) Ph.D. in Electrical, Mechanical or Chemical Engineering from a University recognized by Higher Education Commission with specialization in Energy and three years' experience in the line; or (ii) M.Sc. in Electrical, Mechanical or Chemical Engineering from a University recognized by Higher Education Commission with specialization in Energy and eight years' experience in the line; or (iii) B.Sc. in Electrical, Mechanical or Chemical Engineering from a University recognized by Higher Education Commission with specialization in Energy and ten years' experience in the line; and (iv) In addition to any of the qualifications under (i), (ii) or	-	By initial recruitment	30	45	As may be prescribed by the Government.

¹ Printed in the Gazette Notification as "Function"

				(iii), registratered as professional engineer with Pakistan Engineering Council..					
-do-	-do-	2. Assistant Chief (Renewable Energy) (BS-18)	Administrative Secretary	(i) M.Sc. in Electrical, Mechanical or Chemical Engineering from a University recognized by Higher Education Commission with specialization in Energy and five years' experience in the line; or (ii) B.Sc. in Electrical, Mechanical or Chemical Engineering from a University recognized by Higher Education Commission with specialization in Energy and eight years' experience in the line; and (iii) ² In addition to any of the qualifications under (i) or (ii), registered as professional Engineer with Pakistan Engineering Council.	-	By initial recruitment	28	35	-do-
-do-	-do-	3. Assistant Chief (Power) (BS-18)	-do-	(i) M.Sc. in Electrical, Mechanical or Chemical Engineering from a University recognized by Higher Education Commission with specialization in Energy and five years' experience in the line; or (ii) B.Sc. in Electrical, Mechanical or Chemical Engineering from a University recognized by Higher Education Commission with specialization in Energy and	-	By initial recruitment	28	35	-do-

² Printed in the gazette Notification as "(ii)"

				eight years' experience in the line; and (iii) In addition to any of the qualifications under (i) or (ii), registered as professional Engineer with Pakistan Engineering Council.					
-do-	-do-	4. Planning Officer (BS-17)	-do-	(i) M.Sc. in Electrical, Mechanical or Chemical Engineering from a University recognized by Higher Education Commission with specialization in Energy; or (ii) B.Sc. in Electrical, Mechanical or Chemical Engineering from a University recognized by Higher Education Commission with specialization in Energy and three years' experience in the line; and (iii) In addition to any of the qualifications under (i) or (ii), registered as professional Engineer with Pakistan Engineering Council.	-	By initial recruitment	21	35	-do-
-do-	-do-	5. Private Secretary (BS-17)	-do-	Bachelor's degree (second division) from a University recognized by Higher Education Commission with five years' experience in the line.	-	By initial recruitment	23	30	-do-
-do-	-do-	6. Personal Assistant (BS-16)	-do-	Bachelor's degree (second division) from a University recognized by Higher Education Commission with three years' experience in the line.	-	By initial recruitment	21	30	-do-

-do-	-do-	7. Superintendent (BS-16)	-do-	Bachelor's degree (second division) from a University recognized by Higher Education Commission with five years' experience in the line.	-	By initial recruitment	23	30	-do-
-do-	-do-	8. Assistant (BS-14)	Additional Secretary	Bachelor's degree (second division) from a University recognized by Higher Education Commission with three years' experience in the line.	-	By initial recruitment	21	25	-do-
-do-	-do-	9. Stenographer (BS-14)	-do-	(i) Higher Secondary School Certificate or equivalent qualification (second division) from a recognized Board; ^{*3} (ii) a speed of 70 words per minute ⁴ of shorthand in English and 35 words per minute of typing in English; and (iii) computer literate in M.S. Office.	-	By initial recruitment	18	25	-do-
-do-	-do-	10. Computer Operator (BS-11)	-do-	(i) Intermediate in Computer Science (second division) from a recognized Board; and (ii) three months' computer training course in MS Office from TEVTA or any other recognized institute with a speed of 30 words per minute of typing on computer.	-	By initial recruitment	18	25	-do-

³ The word "and" omitted being unnecessarily printed in the Notification

⁴ Printed in the Notification as "minutes"

-do-	-do-	11. Clerk (BS-07)	-do-	(i) Secondary School Certificate (second division) or equivalent qualification from a recognized Board; ⁵ (ii) a speed of 25 words per minute. of typing on Computer in English; and (iii) proficient in Microsoft Office or any other compatible office application and must demonstrate such proficiency.	-	By initial recruitment	18	25	-do-
-do-	-do-	12. Driver (BS-04)	Deputy Secretary	(i) Middle pass; ⁶ (ii) LTV driving license; and (iii) three years' experience of LTV driving.	-	By initial recruitment	18	25	-
-do-	-do-	13. Naib Qasid (BS-01)	-do-	Literate.	-	By initial recruitment	18	25	-

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